

# **Procedures for Advancement**

## **BSA Troop 220**

### **Rank Advancement for Scout through First Class:**

- Complete each requirement as listed in the Scout Handbook
- Have an ASM test each item and sign it off when completed
  - ⇒ If your dad is an ASM, please have another ASM sign your book
- Call the Scoutmaster to schedule a Scoutmaster Conference
  - ⇒ Our troop requires all Scouts to participate in a Lion's Club roadside clean-up as part of the "Scout spirit" requirement
  - ⇒ Wear your complete Scout uniform to the Scoutmaster Conference
  - ⇒ Be prepared to demonstrate each skill learned in that rank during the Scoutmaster Conference
  - ⇒ If the Scoutmaster is not available, he will designate an ASM not associated with your patrol to conduct the Scoutmaster Conference
- Call the Advancement Coordinator to schedule a Board of Review
  - ⇒ Prepare for the Board of Review by reviewing each of the requirements for the rank and by reviewing the Scout Oath, Law, Motto, Slogan, and Outdoor Code
  - ⇒ Wear your complete Scout uniform to the Board of Review
  - ⇒ Boards of Review are usually conducted during a regular troop meeting or during a PLC meeting by three Committee Members
  - ⇒ You will know the results of the Board of Review within 10 minutes of the end of the review
- Scouts earn the rank the date that the Board of Review is conducted, the patch is usually presented at the next meeting, and all advancement is recognized at the quarterly Court of Honor

# Procedures for Advancement

## BSA Troop 220

### Rank Advancement for Star through Eagle:

- ❑ Complete each requirement as listed in the Scout Handbook
- ❑ Have the Advancement Coordinator verify the merit badges earned and update your book
- ❑ Have the Advancement Coordinator or the ASM in charge of leadership verify your leadership position and update your book
- ❑ Have the Advancement Coordinator verify your service hours and update your book
- ❑ Call the Scoutmaster to schedule a Scoutmaster Conference
  - ⇒ Our troop requires all Scouts to participate in a Lion's Club roadside clean-up as part of the "Scout spirit" requirement
  - ⇒ Wear your complete Scout uniform to the Scoutmaster Conference
  - ⇒ If the Scoutmaster is not available, he will designate an ASM not associated with your patrol to conduct the Scoutmaster Conference
- ❑ Call the Advancement Coordinator to schedule a Board of Review for Star and Life ranks (see the Eagle packet for specific procedure for Eagle candidates)
  - ⇒ Prepare for the Board of Review by reviewing each of the requirements for the rank and by reviewing the Scout Oath, Law, Motto, Slogan, and Outdoor Code
  - ⇒ Wear your complete Scout uniform to the Board of Review
  - ⇒ Boards of Review are usually conducted during a regular troop meeting or during a PLC meeting by three Committee Members
  - ⇒ You will know the results of the Board of Review within 10 minutes of the end of the review
- ❑ Scouts earn the rank the date that the Board of Review is conducted, the patch is usually presented at the next meeting, and all advancement is recognized at the quarterly Court of Honor (Eagle Scouts have their own Court of Honor)

# Procedures for Advancement

## BSA Troop 220

### Merit Badges:

Merit badges are required for ranks after First Class. A Scout can start earning merit badges as soon as he joins the troop. Twenty-one merit badges must be completed for Eagle and twelve of them are "required" (Camping, Citizenship in the Community, Citizenship in the Nation, Citizenship in the World, Communications, Cycling or Hiking or Swimming, Emergency Preparedness or Lifesaving, Environmental Science, Family Life, First Aid, Personal Fitness, and Personal Management). When a scout is ready to start a merit badge, he should follow this procedure:

- ❑ Obtain a signed merit badge application ("blue card") and the name of the appropriate counselor from the Scoutmaster or Advancement Coordinator
- ❑ Call the counselor and discuss how to proceed. The Merit Badge Counselor will tell the Scout what to do next. Some Merit Badge Counselors run classes, while others give instructions for the Scout to follow on his own
- ❑ Get the merit badge book (from the Scout shop, the troop library, or public library)
- ❑ Arrange for a buddy (another Scout, a parent or guardian, a brother or sister, or a relative or friend) to be with you at each meeting with the merit badge counselor
- ❑ Bring the "blue card" to your first meeting with the counselor
- ❑ As you complete the requirements, the counselor will sign the card
- ❑ When all of the requirements are completed and signed, have the "blue card" signed by the Scoutmaster
- ❑ Turn in the "blue card" to the Advancement Coordinator
- ❑ Scouts earn the merit badge the date the last requirement was completed, the patch is usually presented at the meeting following turning in the "blue card", and all advancement is recognized at the quarterly Court of Honor

# Procedures for Advancement

## BSA Troop 220

### Leadership:

Serving actively in a leadership position is required for ranks after First Class. A Scout may serve in one or more of the following positions of responsibility: patrol leader, assistant senior patrol leader, senior patrol leader, troop guide, den chief, scribe, librarian, historian, quartermaster, bugler, junior assistant Scoutmaster, chaplain aide, instructor, or Venture patrol leader. When a Scout is elected or assigned to a troop leadership position, he needs to:

- ❑ Obtain a leadership form from the Assistant Scoutmaster in charge of leadership, the Senior Patrol Leader, or the Advancement Coordinator
- ❑ Fill the form out completely, being careful that your starting date is accurate and that you fully describe the duties of your position
- ❑ Turn the form in to the Assistant Scoutmaster in charge of leadership
- ❑ When your term of office is complete, obtain an ending leadership form from any of the above people, fill it out completely and return it to the Assistant Scoutmaster in charge of leadership

Following the above procedure will ensure that your leadership records are accurate when you need verification for rank advancement.

## **Procedures for Advancement BSA Troop 220**

### **Court of Honor:**

- ❑ Troop 220 holds a Court of Honor each quarter, during March, June, September, and December.
- ❑ All Scouts are recognized for rank advancement, merit badges, nights camping, and any special recognitions earned during the quarter at each Court of Honor.
- ❑ All merit badges, rank advancements and other recognitions must be completed and submitted to the Advancement Coordinator at least one week prior to the Court of Honor - please plan ahead!